



ADDENDUM #1

To: All Companies Interested in Submitting a Bid
From: Heather Mell, Purchasing Agent
Bid: Motor Oil and Lubricants (Bid #PUR0718-003); Dated: August 6, 2018
Subject: Addendum #1 (1 page)
Date: August 9, 2018

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Change:

The below language is being added. Vendor shall also refer to the Revised Attachment C – Bid Submittal Forms.

Contractor may be allowed to adjust their pricing on an annual basis with a 30-day written notice to the Contract Administrator if so indicated on the Bid Submittal Form. If the annual price adjustment clause is not selected, no price escalation will be allowed during the initial term of the contract. If it is mutually decided to renew beyond the initial period and the Contract requests a price increase, the Contractor shall provide sufficient written certification and documentation to substantiate the request. Documentation shall include, but not be limited to; actual materials invoices, copies of commercial price lists, provision of appropriate indices, etc. which reflect said increases. The City reserves the right to accept or reject price increases, to negotiate more favorable terms or to terminate without cost, the future performance of the contract.

Question: It doesn't appear to have a place to put the brand that we are bidding, I'm presuming that we can bid an equal product.

Answer: Yes, an equal product is acceptable unless it's specifically noted in the description.

Question: I see that on the line for Flee Oil, P66 T5x 40w Off Road Hyd Fluid that that product is an engine oil not a hyd oil.

Answer: That is correct, this is an engine oil.

Question: Do you only want the unit price?

Answer: Yes

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 8). The deadline for bid submittal is Thursday, August 16, 2018 at 3:00pm CDT.
